**A&S Council Meeting Notes**

**Monday, April 20, 2020**

**3:30 pm Virtual!**

Council: <https://us.bbcollab.com/guest/eea962aa304b4b7589a4665291dca560>

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**In attendance: Ann Cravero, Curt Cardwell, Erin Horst, Jennifer McCrickerd, Jill Allen, Kevin Carlson, Mark Vitha, Maryann Huey, Sarah McCoy, Tom Rosburg, Yasmina Madden**

**Call to Order**

**Approval of Minutes**

 Monday, March 23, 2020 meeting, *see attachment*

 Approved unanimously

**Report from Dean**

* A&S Honors Convocation went out on April 16th via email; wanting to thank everyone who helped with creation of the videos
* 7 new tenure track members starting in Fall 2020, 4 failed searches that will continue next year
* Admissions cycle: Had several virtual Admitted Student Days that have worked very well. Will have an A&S only VASD this Friday. Moderated by admissions to allow questions to be asked
	+ Weekly funnel reports go out; only counts first major. The advantage has gotten smaller; went into pandemic 60 ahead, now A&S is 30 ahead of last year. High school seniors are trying to determine if Drake is worth it if it is remote.
* Pandemic-proofing our curriculum working group: goal is to try to create a flexible plan so that classes can be dual planned (both in class and remote) and don’t have to be switched last minute. Create hybrid classes just in case.
* Questions for the Dean:
	+ What about the budget; what should we expect in terms of cuts?
		- Report from CFO; actually sitting very well. Saved a lot of money from travel, even though we did lose revenue from building rentals and Entered the year with a 4mil deficit; now it is less than 1mil.
		- No plan for cutting lines or salaries; but it does depend on incoming class. They have continguency plans for different enrollment numbers in the fall. Goal is to keep staff and faculty as is.
	+ Note for the Pandemic Planning Group; need to make plans to communicate to the students that they need to be responsible in online learning.
		- A lot of students are not able to attend classes normally because they are having to work to help support their parents. Expectations of students need to be different.
		- Summer enrollment is lower than normal already.
		- Is Drake looking for social distancing in place; several people have brought that up; the problem is the housing and community that we will have to figure out.
		- One option is to have students determine if they are on campus or off.

**Report from Committee Chairs**

 **-**Academic Integrith, Curt Cardwell, Chair

 No new reports

 **-**Tech planning, Maryann Huey, Chair,

 -Had a very good response rate; 229 went out. Need more communication of what is going on. Don’t have a dedicated person for A&S anymore; don’t know what to do. Need to make sure that all faculty/staff have working computers that can be used in the classes and that they aren’t just relying on desktops. Standard configuration is the hdmi and need to have the adaptations. Departments need to take ownership of technology plan and keep it to close to the standard configuration. Need to be clear with students about what level of technology the students need and how to gain resources if they need it.

 Comments: Need to work on the technology on campus as it needs to be prioritized; having issues with the admin rights in the computer labs. The computers are too old. Technology is too slow; feeling hamstringed. Laptop check-out is a great idea; but the system is not functional; need more kiosks; students are using them daily, not leaving enough for everyone else.

 Comment from the Dean; need a centralized plan for funding and updates. Trying to make some headway with these issues, but hard to keep up.

 -Diversity, Yasmina Madden, Chair

 -No report

 -Curriculum, Mark Vitha, Chair

 -Last meeting was today; didn’t receive any proposals.

**Old Business:**

**New business:**

**Course Changes:** *See attachments*

POLS 123 Title/Credit Hour

POLS 128 Course Number/Description

 No discussion; approved; one oppose

**New Courses:** *See attachments*

POLS120

 Discussion: should this be a class; is this for career advice that should be part of normal advising? Maybe need some consistency between departments. Could be good to show the hidden work. Could have more benefits than downsides as it could help with tracking students.

 Voting: 10 for; 1 abstain; approved

POLS 122

 Discussion: none; vote unanimous

POLS 128 note: existing POL 128 will become POLS 131 if approved by Council

 Vote unanimous

POLS 132

 Discussion: could too many new courses be an issue. Vote unanimous

**Curricular Changes:** *see attachments*

Data Analytics Marketing Concentration A&S

* Discussion: 2/3 of Data are CBPA majors. Could this stretch the faculty too much to try to and branch out and that it is too hard to recruit and cover courses. This is more of a track than an additional workload.
* 10 approvals-1abstain-approved

Proposal for Human Rights Studies Minor

* Discussion: How is this considered a minor rather than a concentration. Minors are attached to departments; concentrations tend to be free-floating.
* 10 approvals; 1 abstain; approved

Psychology Minor Revision

* No discussion; approved unanimously

**Adjournment**